

Terms of Reference – Fleet Training Committee

Purpose:

To assess training requirements and make recommendations for training programs sponsored by the Employer.

Responsibility of Committee:

1. The committee will provide constructive feedback on training sponsored by the Employer in order to support the efficient and effective maintenance and repair of the GRT Fleet.
2. The committee will focus on training requirements pertaining to:
 - electrical systems
 - suspension systems
 - HVAC systems
 - engine and transmission diagnosis
 - air system
 - brake systems
3. The committee will contribute to the development of Standard Operating Procedures through a review process.
4. The committee will make recommendations for training to support the introduction of new technology.
5. The committee will have access to the training matrix but recommendations will be on a program wide basis and will not identify individuals.
6. The committee will function as an advisory committee to GRT management.
7. Through on-going communications with all fleet employees, the committee shall attempt to represent employees' needs. The committee shall focus on major issues on a priority basis.
8. Management will provide administrative support which will include preparing agendas, taking minutes and distributing minutes.